

1.3.5

DATE: August 11, 2017

ESPECIALLY FOR: Association of Florida Colleges  
Michael Brawer, Executive Director  
1725 Mahan Drive  
Tallahassee, FL 32308

Contact: Michael Brawer  
Dear Mr. Brawer,

Please accept this as confirmation of reservation for under the following terms:

**HOTEL & GUEST ROOMS RESERVED**

HOTEL: HOLIDAY INN Express  
12907 Front Beach Road  
Panama City Beach, FL 32407

Arrival Date: Sept 10, 2017  
Departure Date: Sept 11, 2017  
# of Rooms: 10  
Nights: 1  
Room Rate: \$139.00  
Room Type: TLON

All rooms are subject to 13.07% tax or prevailing tax. Incidental charges, including but not limited to, food and beverage, room service, and telephone charges, are in addition to the above rates for guest rooms, and are the individual's responsibility. This is a 10% commissionable rate to Doug Ryan Consulting.

**RESERVATION PROCEDURES**

Each individual will call 855-232.3438 to make his or her reservation. The guaranteed check-in time is 4:00 p.m. If we have rooms available earlier, we will be more than happy to check-in your guests. Check out time is 11:00 a.m.

**SECURITY**

Association of Florida Colleges acknowledges that Holiday Inn Express cannot be responsible for the safekeeping of equipment, supplies, written material, or other valuables or items left in rooms. We offer complimentary safety deposit boxes upon inquiry at the front desk. Accordingly, your group acknowledges that it will be responsible to provide security for any such aforementioned items and hereby assumes any responsibility for loss thereof.



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